



# Form 500

## 2024

## Sutler

### Administrative Use Only

ID# \_\_\_\_\_

Total Paid:\$ \_\_\_\_\_

Payment: Cash or Credit Card or Check

Check # \_\_\_\_\_

Date Received: \_\_\_\_\_

Date Card Issued: \_\_\_\_\_

Database Entry Date: \_\_\_\_\_

**INSTRUCTIONS:** FILL OUT THIS FORM COMPLETELY, THEN SUBMIT THIS FORM WITH PAYMENT AND SUPPLEMENTAL DOCUMENTATION (AS SPECIFIED BELOW) TO THE NCWA SECRETARY, EITHER IN PERSON OR BY MAIL TO:

**3807 Elston Avenue, Oakland, Ca 94602**

Please submit all paperwork and fees at the beginning of the calendar year to be registered as a sutler for the re-enacting year. A sutler is an individual who sells goods and services that support NCWA member impressions or aid in educational outreach to the public. At least 75% of the goods sold by sutlers should reflect the time period from 1840 to 1865. All sutlers must carry liability insurance and submit a "Hold Harmless" certificate, specifying the National Civil War Association, and must abide by all California State Fire Marshal's Codes, including the specified number of fire extinguishers.

Name of Booth \_\_\_\_\_

Legal name of Business \_\_\_\_\_

Type of Merchandise \_\_\_\_\_

Booth Size (x' by X') \_\_\_\_\_

Resale Permit # \_\_\_\_\_

Business License # (if Applicable) \_\_\_\_\_

Insurance Company \_\_\_\_\_

Fee: (TBD--Max: \$75.00 per year) \_\_\_\_\_

Last Name \_\_\_\_\_ First Name \_\_\_\_\_ Middle Initial \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Date of Birth \_\_\_\_\_ Home Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

Email \_\_\_\_\_ Occupation \_\_\_\_\_